

GROVE CITY SPECIAL COUNCIL MEETING

DECEMBER 28, 2015 @ 3:20PM

PRESENT: DRANGE, PETERKA, NELSON, HALTERMAN

HIRING A DEPUTY CLERK: The Personnel Committee informed the rest of the Council that they had interviewed all four candidates. The explained the qualifications that all four candidates had, their strengths and weaknesses in regards to their abilities to do the job. Candidates were numbers one through four. It was a recommendation to hire candidate number one at a rate of \$14.00 per hour, after 60 days the City would offer part-time holiday, vacation and sick leave hours and after 6 months the City would offer additional pay to be used towards health insurance prorated on the number of hours the new Deputy Clerk would be working. The Personnel Committee wanted to recommend hiring candidate number three if number one turned the offer down. Peterka said if the offer was turned down by candidate number one, then he wanted the council to discuss the other candidates further at the next regular council meeting. A motion was made by Council Member Peterka to make an offer to candidate number one; the offer would include an hourly rate of \$14 per hour, 25-32 hours per week, part-time benefits of holiday pay, sick pay and vacation pay after 60 days and prorated pay to be used towards health insurance benefits after 6 months.

UPS BOX OUTSIDE THE LAUNDRY MAT: Council Member Nelson explained to the rest of the council that UPS would install a pick-up and delivery box outside the laundry mat next to the Postal Service Box but they need a letter of permission from the City. A motion was made by Council Member Nelson to install the UPS box. The motion was seconded by Council Member Peterka. Motion carried.

INCREASING THE COUNCIL WAGES: None of the Council Members brought any recommendations as to what they wanted the increases to be so they decided to table it to the next meeting.

RESCUE SQUAD CHECKING ACCOUNT: It was explained the Council that the Rescue Squad according to the Auditor and the League that they can't have a checking account in their name and can't do any fund raising unless they obtain the non-profit status. Jesse Hudec told the Clerk in an email that he was looking into the process but it takes time and this was not his full-time position. The Clerk presented the Council with an email from the Auditor that stated, they can't keep the checking account open while they are seeking out the non-profit status. After some discussion Council Member Nelson volunteered to talk with Jesse Hudec about the checking account.

EMPLOYEE ISSUES BETWEEN THE RESCUE CHIEF AND CITY CLERK: The City Clerk explained to the council that she had shared emails sent to her by the Rescue Chief with the Personnel Committee on a couple of issues and felt strongly that his responses to her were inappropriate, rude and unprofessional. She requested that the Personnel Committee speak with him regarding this matter.

UNAPPROVED